

Braunstone Park & Rowley Fields Community Meeting

**Blessed Sacrament Church Parish
Hall, Gooding Avenue
On Wednesday, 16 December 2009
Starting at 5:00 pm**

The meeting will be in two parts

5:00pm – 5:30pm

Meet your Councillors and local service providers dealing with:-

- Environmental Services – street cleaning, graffiti removal, wheelie bins and recycling.
- Highways and Transport
- Area Housing Office
- Members Support Team – how to apply for grants from the Community Meeting
- Police
- Clockwise Credit Union
- b-Inspired
- Turning Point Women's Centre
- Angels and Monsters Childcare
- The Women of Wisdom Group

5:30pm – 6:30pm

Get involved in your area and planning for the future. There will be presentations and discussions on:

- Highways and Transportation action plan for the area
- Environmental issues e.g. litter, graffiti, bins on streets and recycling
- Ward action plan and Patch Walk Feedback
- Ward budgets and Grant Applications

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Michael Cooke
Councillor Anne Glover
Councillor Wayne Naylor**



Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use.

Environmental Services	Highways and Transport
Talk to an Officer dealing with Environmental related queries such as street cleaning, graffiti removal, wheelie bins and recycling.	Talk to an Officer dealing with Highways and Transport related queries.
Area Housing Office	Members Support Team
Talk to an Officer from the Area Housing Office.	Find out how to apply for grants from the Community Meeting.
Police	Clockwise Credit Union
Talk to your Local Police about issues or raise general queries.	Talk to a representative from the Clockwise Credit Union.
b-inspired	Turning Point Women's Centre
Talk to a representative from b-inspired.	Talk to a representative from the Turning Point Women's Centre.
Angels and Monsters	The Women of Wisdom Group
Talk to a representative from the Angels and Monsters Childcare Group.	Talk to a representative from the Women of Wisdom Group.
Ward Councillors and General Information	
Talk to your local councillors or raise general queries	

The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF PREVIOUS MEETING

Appendix A

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting, held on 7 September 2009, are attached and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS AND TRANSPORTATION - AREA ACTION PLAN

Officers will be present to discuss the Highways and Transportation Area Action Plan.

6. ENVIRONMENTAL ISSUES

Officers will be present to discuss Environmental Issues such as litter, graffiti, bins on streets and recycling.

7. WARD ACTION PLAN AND PATCH WALK FEEDBACK

There will be an update on the Ward Action Plan and from the recent patch walks that have been conducted in the area.

8. BUDGET

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Steve Letten, Members Support Officer will give an update on the Community Meeting Budget. The following application has been received:

- Achievement Project for Braunstone Park and Rowley Fields Residents, b-active - £2, 930 **Appendix B1**

The following applications are for information only as they have been approved under delegated powers by the Councillors as the value of the application falls under £500:

- Sunday Night at Her Majesty's, Kidz 2 Entertain U - £500 **Appendix B2**
- Ashthorpe Road Make a Difference Day, Joint Action Group (JAG) Braunstone - £150 **Appendix B3**

9. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Palbinder Mann, Democratic Services Officer or Steve Letten, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8814 / 8821

Fax 0116 229 8819

Palbinder.Mann@leicester.gov.uk / Steve.Letten@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

Braunstone Park & Rowley Fields Community Meeting

Your Community, Your Voice

Record of Meeting and Actions

5:30 pm, Monday, 7 September 2009

**Held at: Holy Apostles Church Hall, 281 Fosse Road South,
Leicester, LE3 1AE**

Who was there:

Councillor Michael Cooke

Councillor Anne Glover

Councillor Wayne Naylor



INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

<p>Ward Councillors and General Information</p> <p>Members of the public were given an opportunity to talk to their local Councillors or raise general queries.</p>	<p>Anti-Social Behaviour</p> <p>Officers from the Anti-Social Behaviour Unit and the Local Policing Unit were on hand to discuss Anti-Social Behaviour issues in the area.</p>
<p>Leicestershire Police</p> <p>Officers from the Local Policing Unit were present and members of the public could talk to them before and after the meeting.</p>	<p>Highways and Transport</p> <p>Officer from Highways and Transport were available during the Information Fair to respond to residents about any Highways and Transport related queries.</p>
<p>Environment Services</p> <p>Officers from Environmental Services were on hand to discuss issues relating to Street Cleaning, Wheelie Bins and Recycling.</p>	<p>Housing</p> <p>The Neighbourhood Housing Manager was on hand to discuss Housing issues in the area.</p>

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

55. ELECTION OF CHAIR

Councillor Cooke was elected as Chair for the meeting.

56. APOLOGIES FOR ABSENCE

No apologies for absence were received.

57. DECLARATIONS OF INTEREST

Members were asked to declare any interests that they may have had in the business to be discussed and/or indicate that Section 106 of the Local Government Finance Act 1992 applied to them.

No declarations of interest were received.

58. MINUTES OF PREVIOUS MEETING

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting, held on 16 June 2009 and as circulated, were approved as a correct record.

59. HIGHWAYS AND TRANSPORTATION - AREA ACTION PLAN

Councillor Cooke briefly explained the issues raised previously in relation to Highways and Transport and explained that an action plan had been developed to address the matters raised. With support from Officers from the Highways and Transport section, Councillor Cooke also updated the meeting in relation to the following, with clarification on some matters by Councillors Glover and Naylor:

- Cost to replace grass with tarmac on Braunstone Lane;
- No grits bins available in the Braunstone Lane Area;
- The poor condition of pavements, inadequate number and location of dropped kerbs for disabled and buggy users;
- Flooding in the area and impact on highways and pavements;
- Traffic calming in Winstanley Drive and the impact on Caldicott Road and Overpark Avenue;
- Planned traffic calming measures for Hallam Crescent and the potential negative impact;
- Environment issues – graffiti, glass and litter; and
- Parking and traffic issues.

In response, residents raised concerns about the Rowley Fields bus route, and specifically that residents were not informed of the changes and wanted to know why they were not consulted in advance. In response Councillor Cooke explained that Arriva had changed the No 51 bus route without consulting local residents. The Council were notified of the changes in June, but unfortunately had not informed the local residents. Councillor Cooke also confirmed that he had written to Arriva asking why the residents had not been informed, the various Emergency Services to find

out their views on the new route, and to the Traffic Commissioners to find out exactly what authority or power they have. It was also confirmed that the Ward Councillors were considering arranging a public meeting on the matter, and that no applications had been received for new bus stops along the revised route.

60. EDUCATIONAL CHALLENGES AND PLANS FOR THE AREA

Officers were on hand to discuss the educational challenges in the area and the plans for the future.

Margaret Libreri, Director – Learning Services, explained the City Council responsibilities in the area and specifically explained that the continued drift of pupils from City Council to County Council schools in the area had presented some significant educational sustainability issues in the area. The following key points were also made:

- Riverside Business and Enterprise College didn't have any natural feeder Primary Schools;
- There were no specific plans to make changes to the character or organisation of Primary Schools;
- Recent educational outcomes had seen significant improvements across all the Key Stages but that only one school in the area was above the citywide achievement average at the first stage of assessment;
- That some achievement figures were unacceptably low;
- That attendance statistics varied insignificantly from the citywide average therefore low achievement wasn't down to non attendance; and
- Rather, it was about the quality of teaching and experiences whilst at school and the support available outside.

In response, residents raised the following questions/concerns:

- Children couldn't do their times tables so we should move back to the old ways of teaching;
- School holidays are too long and the pupil forget information between terms;
- What are the pupil – teacher ratios across the city;
- Responsibility for the continued learning of children also comes from the home and the parents;

In response it was stated that some schools were above the national average in the city and it was therefore about getting the management, quality of teaching and support levels correct; that schools have to open for a specific number of days per year and the crucial question is what's provided in the summer holiday to complement learning; and that those children with English as a second or additional language, coming from impoverished backgrounds, or new to the country were more likely to have lower attainment.

In relation to the secondary school provision in the area, the recent results and overall achievement of Riverside Business and Enterprise College was commended.

The concept of National Challenge Schools, i.e. those schools consistently performing significantly below average, was explained to residents. Specifically, the following points were made:

- That Riverside was a National Challenge School;
- That the Riverside suffered from the changing school population during the year;
- That children from 33 primary schools attended Riverside, which demonstrated the challenges faced:
- That attendance levels were on average about 90%, below the national target of 94%;
- That 22% of pupils were Not in Education, Employment or Training (NEET) upon leaving therefore may not have received a curriculum that met their needs; and
- That Key Stage 3 and Key Stage 4 attainment levels were still below that required levels.

The future of Riverside was also discussed and it was confirmed that a consultation process was ongoing that addressed the position and needs of the school, including closure; that there was a planning restriction on the reuse of the playing fields should the school be closed meaning that the playing fields could not be redeveloped; and that the Ward Councillors were working with the Governors and the school to oppose closure. It was also confirmed that the final decision on the future of Riverside would be taken by Cabinet, and that all residents would be informed of the date of this in advance of the meeting.

In relation to Fulhurst Community College, it was confirmed that previously the school had been placed in special measures by Ofsted; that a new leadership team, including a new Executive Head, was in post; and that they were working in partnership with Rushey Mead School, which had been acknowledged as an outstanding school, in order to share learning and expertise. Finally, it was also confirmed that the concept of developing Academies in Leicester had been extensively considered, and that the Council was committed to local solutions rather than outsourcing education.

61. ANTI-SOCIAL BEHAVIOUR

Officers from the Anti-Social Behaviour Unit and the Local Policing Unit were on hand to discuss Anti-Social Behaviour issues in the area. Neil Canham, Leicester Anti-Social Behaviour Unit Manager, explained that anti-social issues had been reported in the Holy Apostles Church Car Park, Winchester Avenue, and Western Park – particularly in relation to alcohol consumption. However, it was confirmed that no active investigations were ongoing in the area, but where they have occurred previously the interventions put in place had resolved the matters.

In relation to any ongoing matters, residents were urged to provide as much information as they could as Officers relied on any local intelligence provided. Councillor Glover and Councillor Naylor, in supporting this, stressed the need for residents to report any issues as required.

Residents raised concerns about anti-social behaviour in Winchester Avenue, particularly stating that the issues had been reported previously and it had become a beat priority for Westcotes but no action had been taken. Neil Canham, Leicester Anti-Social Behaviour Unit Manager, confirmed that he would take the matter up once again with the beat Sergeant.

It was also confirmed that Councillors Cooke, Glover and Naylor held a regular monthly meeting with the Inspector from Hinckley Road Local Policing Unit and that any crime or antisocial behaviour related matters could be taken up by them at the meeting.

62. ENVIRONMENTAL ISSUES

Officers were on hand to discuss environmental issues such as litter, graffiti and bins on streets. Due to the length of time spent on other matters Councillor Cooke confirmed that any specific issues could be directed to Officers at the end of the meeting.

In response to a query raised by Councillor Glover about the fact that the Street Cleansing service seem to visit some streets immediately before the bins are emptied, which leads seemed pointless, Officers confirmed that the shift pattern of Biffa Operatives could not be aligned with Cleansing Services staff as Biffa operated a four day working week. Finally, more dog fouling bins were requested in the area.

63. COMMUNITY MEETING BUDGET AND APPLICATIONS

The following funding applications were considered.

Funding application – Braunstone Community Bonfire and Fireworks Display (Appendix B1)

Councillors explained that they were unable to support the application in full, rather being minded to support a proportion of the cost. Residents were generally supportive of this.

RESOLVED:

that it be agreed that a total of £1500 be supported, with a total of £1000 from the Ward Community Fund and £500 from the Ward Community Cohesion fund.

Funding application – Citywide Achievement Project (Appendix B2)

Councillor Cooke proposed that, having received additional information in relation to this application it would that residents views would be sought and a recommendation be made by the Councillors once the additional information had been properly considered. Sally Davis, B-Active Manager provided some background to the meeting on the application. Residents were generally supportive of the application.

RESOLVED:

that the views of the meeting be noted, that the application, including the revised additional information, be considered in more detail following the meeting, and that Councillors Cooke, Glover and Naylor make a final funding recommendation to the Cabinet Lead.

Councillor Cooke also confirmed that a further funding application had been received for Community Fund Basketball Sessions from Carl Brown, Warriors Basketball Club on the day of the meeting and that this would be put forward to the next meeting for proper consideration, as a decision was not required immediately.

64. ANY OTHER BUSINESS

Councillor Cooke confirmed that several additional patchwalks in the area were planned and outlined the dates to residents. It was also confirmed that further publicity about this would be circulated in advance.

65. CLOSE OF MEETING

The meeting closed at 7.57pm.

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Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward	Braunstone and Rowley Fields
2. Title of proposal	Achievement Project for Braunstone Park and Rowley Fields Residents
R	
3. Name of group or person making the proposal	b-active

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Achievement Project looks at volunteering, training, employment and mentoring within sport and physical activity. We are looking to offer a wide range of opportunities in each of the strands to people through out the city, after a successful pilot in Braunstone last year.

The project has a number of key partners working together to create a single route way for the above strands, making it easier for someone to gain experience, skills and progress in sport, whether as a volunteer, mentor or into paid employment. Some of the key partners that we are working with are; **Ellesmere specialist sports college** (to ensure there is a inclusive aspect to the project), children's and young people's service / school sports partnership (to ensure that we work with the schools and offer students training and potential career opportunities), **Voluntary Action Leicestershire** (they will lead on all the volunteering aspects of the project), **Leicester College** (who are advertising their further education courses as part of the book), county

sports partnership, **Leicester Outdoor Pursuits Centre, Leicester Adult Skills and Learning Service** and of course ourselves.

We are looking for funding for four courses, which will all be ran in this area. A football level 1, which we are looking to run at the Braunstone Grove, a Rugby level 1, which we are looking to run at Riverside Community College, a Boccia level 1 and a Goal ball level 1, which will be both ran at Ellesmere. Running all these courses in this area will mean that they are easier to access for residents and that they wont have the barrier of cost to face either. By linking these courses within the Achievement Project, it opens the door to residents to access a multitude of other qualifications that will progress them to their chosen level of achievement, whether that be through volunteering, mentoring or employment. As we have carried out a lot of work in this area and built many strong links, we have managed to acquire the use of all the above named facilities for free, meaning that we would just need to pay for the cost of the courses. Through the achievement project there will be courses on offer that will lead onto the courses and give the learners a chance to progress.

There are approximately 90 courses that are going to be run through the achievement project, from minimum operating standards such as first aid and child protection, to national governing body courses such as swimming and Trampolining. There are also higher education courses and outdoor education courses on offer as well. These courses are open to all residents of Leicester City, either for free or heavily reduced. There are also many volunteering opportunities through VAL, partners and at local events. One aspect as well that we are looking to develop is a coach recruitment agency, which will look at offering candidates who fit our criteria a guaranteed interview to become a sessional coach at schools, projects, leisure centres etc.

In our last project we also linked in with the Special Olympics 2009 in recruiting volunteers for the games. We are now looking at offering all of these volunteers that gave their time for those 6 days the chance to continue to progress and look to gain more qualifications and skills to continue their volunteering work and ensure that we don't loose them as volunteers. This will fit in with the legacy that is trying to be created around the games and ensure that we capture those volunteers. This will be encapsulated in the inclusive aspect that we are trying to create within the project by working closely with Ellesmere and running inclusive courses. Part of this will also be the new Leicester Mentoring Project which will look to work with young people with learning difficulties looking at volunteering, mentoring and training.

We are looking for funding for four courses, which will all be ran in this area. A football level 1, which we are looking to run at the Braunstone Grove, a Rugby level 1, which we are looking to run at Riverside Community College, a Boccia level 1 and a Goal ball level 1, which will be both ran at Ellesmere. Running all these courses in this area will mean that they are easier to access for residents and that they wont have the barrier of cost to face either. By linking these courses within the Achievement Project, it opens the door to residents to access a multitude of other qualifications that will progress them to their chosen level of achievement, whether that be through volunteering, mentoring or employment. As we have carried out a lot of work in this area and built many strong links, we have managed to acquire the use of all the above named facilities for free, meaning that we would just need to pay for the cost of the courses.

Football level 1 course runs in November

Boccia course runs in November

5. Have you provided supporting information?

yes

6. What is the total cost to the Community Meeting?

£2,930

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
F.A level 1 course (24 people aged 16 plus) PEOPLE	2,730	Actual
Boccia level 1	200 (part cost)	Actual
Total	2,930	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Funding for the other courses has come from a variety of sources, predominantly from partners e.g. Ellesmere College. The county sports partnership and the school sports partnership, have given money towards the running of courses. Some of our partners have given courses in kind, such as Leicester College, Leicester Outdoor Pursuits Centre and Leicester Adult Learning Service.

The above courses are the short fall of courses that we have not received funding for. We know that there is a need for these courses as we have carried out consultation with 1,472 residents and with our partners on a broader basis.

9. Who proposed the project? Please provide contact details.

Name of contact person

Sally Davis / Joe Smith

Your position in organisation or group	Manager / assist. Manager
Name of organisation or group	b-active (part of b-inspired)
Address Business box, Brailsford industrial estate, Oswin road, braunstone, Leicester, LE3 1HR	
Phone number 0116 2795043	Email sally.davis@b-inspired.org.uk Joe.smith@b-inspired.org.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Sally Davis
Your position in organisation or group	Manager
Name of organisation or group	b-active
Address Business box, Brailsford industrial estate, Oswin road, braunstone, Leicester, LE3 1HR	
Phone number 0116 2795043	Email sally.davis@b-inspired.org.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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Phone us on Leicester 229 8898 if you would like to have this document in another language or format.

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Braunstone and Rowley Fields

2. Title of proposal

Sunday Night at Her Majesty's

R

3. Name of group or person making the proposal

Kidz 2 Entertain U

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Group members of our Performing Arts Group, the majority of which are from the Braunstone Park and Rowley Fields area, have been invited to perform at a centenary performance of this event in London, this is a great achievement for the group whose members are from disadvantaged backgrounds. 26 members aged 8-16 years will get the chance to realise their dream of performing on a West End Stage. The money we are applying for will pay for travel costs and will assist with the cost of costumes for the event. The performance will take place on Sunday 13th December.

5. Have you provided supporting information?

no

6. What is the total cost to the Community Meeting?

£500

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
26 x children and 4 x chaperones @ £12 each	360	Actual
Surplus to support the cost of costumes for the event for 26 children – full cost £480	140	Estimated
Total	500	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have gained a small grant from Streetvibe of £100 towards the cost of Costumes for the event, we have also invested £200 of our own finance into the cost of costumes.

9. Who proposed the project? Please provide contact details.

Name of contact person	Ruth Wragg
Your position in organisation or group	Principal
Name of organisation or group	Kidz 2 Entertain U
Address KTEY Performing Arts Centre, Adj. 60 Hinckley Road Leicester LE3 0RB	
Phone number	Email kidz2entertainu@yahoo.co.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ruth Wragg
Your position in organisation or group	Principal
Name of organisation or group	Kidz 2 Entertain U
Address KTEY Performing Arts Centre, Adj. 60 Hinckley Road Leicester LE3 0RB	
Phone number	Email kidz2entertainu@yahoo.co.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Ruth Wragg
Signature	
Date	7/10/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Appendix B3

Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Braunstone

2. Title of proposal

Ashthorpe Road make a difference day.

3. Name of group or person making the proposal

Joint Action Group (JAG) Braunstone

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

To tackle issues regarding ASB in the Ashthorpe Road area of Braunstone the JAG have arranged a make the difference day. This will be on Friday 23rd October 2009. The money requested is required to provide food and drink during the day. There is a number of activates taking part on the day including removal of benches, repainting of fences etc. It is hoped that the work completed will promote the area and look at engaging with residents to take ownership of the area.

The cheque needs to be made payable to Braunstone Community Organisation.

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5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
BPRF 2009/1	ENVIRONMENTAL ISSUES

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Food/Drink	329.48	ACTUAL
Total	329.48	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The JAG is funding the outstanding amount of £179.48p.

10. Who proposed the project? Please provide contact details.

Name of contact person	JAG
Your position in organisation or group	Assistant Chair.
Name of organisation or group	JAG
Address: c/o HINCKLEY ROAD POLICE STATION. HINCKLEY ROAD, LEICESTER.	
Phone number:0116 222 2222	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	JAG
Your position in organisation or group	As above
Name of organisation or group	As above
Address As above	

Phone number	Email
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12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	

Please send this completed form back to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827